



MEMBERSHIP FORM

PLEASE COMPLETE ALL DETAILS IN BLOCK CAPITALS & RETURN WITH YOUR SUBSCRIPTION TO THE CLUB'S MEMBERSHIP SECRETARY

Welcome to Tiptree Road Runners. We are a running club open to runners of any ability from 18 years of age.

To ensure we have the correct contact details for you, please fill out this form.

SECTION A: RUNNER DETAILS

First Name		Surname	
Address			
	Postcode		
Telephone		Mobile Number	
Date of Birth (DD/MM/YY)		Email Address (Please see note below)	

Please note: This is a required field, so England Athletics can invite you to access your MyAthletics portal to complete the registration process with them. England Athletics will not market to you without your express consent.

SECTION B: ADDITIONAL SUPPORT

Please detail below any disability you have and/or any additional support you may require from our club coaches:

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SECTION C: MEDICAL INFORMATION

Please detail below any important medical information that our coaches should be aware of (e.g. epilepsy, asthma, diabetes, allergies, etc.) **Please do not leave blank** – if there is no information please write 'None'.

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- I consent to my special category personal data provided in section B and C to be shared with coaches for the purposes of the delivery of my safe participation in club activity. This data will not be shared or processed for any other purpose.

SECTION D: PHOTOGRAPHY & VIDEO CONSENT (THOSE AGED 18 OR UNDER)

Tiptree Road Runners recognises the need to ensure the welfare and safety of all young people in athletics.

In accordance with the UK Athletics child protection policy and procedures, we will not permit photographs, video or other images of children/young people to be taken without the consent of the parents/carers and young people.

Tiptree Road Runners will take all possible steps to ensure these images are used solely for the purposes they are intended. If you become aware that these images are being used inappropriately you should inform the Club Welfare Officer immediately.

As parent/carer of this runner, I consent to Tiptree Road Runners or a photographer appointed by the Club photographing or videoing my child's (those aged 18 and under) involvement in athletics for the period shown on this form for the purposes of publicising and promoting the club or sport, or as a coaching aid

Signature:	
Print Name:	
Date:	

SECTION E: CLUB PRIVACY STATEMENT & COMMUNICATION PREFERENCES

Tiptree Road Runners (**The Club**) take the protection of the data that we hold about you as a member seriously and will do everything possible to ensure that data is collected, stored, processed, maintained, cleansed and retained in accordance with current and future UK data protection legislation.

Please read the full privacy notice carefully to see how The Club will treat the personal information that you provide to us. We will take reasonable care to keep your information secure and to prevent any unauthorised access.

In addition to email I am happy to receive communications via:

SMS Post

SECTION F: DATA SHARING WITH ENGLAND ATHLETICS

When you become a member of or renew your membership with Tiptree Road Runners you will automatically be registered as a member of England Athletics. We will provide England Athletics with your personal data which they will use to enable access to an online portal for you (called myAthletics). England Athletics will contact you to invite you to sign into and update your MyAthletics portal (which, amongst other things, allows you to set and amend your privacy settings). It is vital, therefore, that a valid email address is given, so that you can ensure that your data is correct and so that you can set your own privacy settings.

If you have any questions about the continuing privacy of your personal data when it is shared with England Athletics, please contact dataprotection@englandathletics.org.

SECTION G: RUNNER/PARENT/CARER AGREEMENT

By returning this completed form, I confirm that I have read and understood the privacy statement and how data will be used and shared.

Signature	
Print Name	
Date	

We look forward to welcoming you to the club.
To find out all the latest club information, please visit www.tiptreeroadrunners.com

Privacy Notice

Tiptree Road Runners (TRR) are committed to protecting and respecting your privacy. For any personal data you provide for the purposes of your membership, TRR is the Data Controller and is responsible for storing and otherwise processing that data in a fair, lawful, secure and transparent way.

What personal data we hold on you

You may give us information about you by filling in forms at an event or online, or by corresponding with us by phone, e-mail or otherwise. This includes information you provide when you register with the Club or participate in discussion boards on our Facebook page. The information you give us may include your name, date of birth, address, e-mail address, phone number, name of the EA affiliated Clubs with which you are registered and gender (Athletics Data). We may also ask for relevant e.g. health information and disability, which is classed as special category personal data.]

Why we need your personal data

The reason we need your Athletics Data is to be able to administer your membership, and provide the membership services you are signing up to when you register with the club. Our lawful basis for processing your personal is that we have a contractual obligation to you as a member to provide the services you are registering for.

Reasons we need to process your data include:

For training and competition entry:

- sharing personal data with club coaches or officials to administer training sessions;
- sharing personal data with leagues, county associations and other competition providers for entry in events.

For membership and club management:

- processing of membership forms and payments;
- sharing data with committee members to provide information about club activities, membership renewals or invitation to social events;
- club newsletter promoting club activity; and
- publishing of race and competition results.

Any special category health data we hold on you is only processed for the purpose of passing health data to coaches to allow the safe running of training sessions. We process this data on the lawful basis of consent. Therefore, we will also need your explicit consent to process this data, which we will ask for at the point of collecting it.

The club has social media pages on Facebook. All members are free to join these pages. If you join one of the Social Media pages, please note that provider of the social media platform(s) have their own privacy policies and that the club do not accept any responsibility or liability for these policies. Please check these policies before you submit any personal data on the club social media pages.

Who we share your personal data with:

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The Club does not supply any personal data it holds for this purpose to any other third party.

The Club does not store or transfer your personal data outside of the UK.

How long we hold your personal data:

We will hold your personal data on file for as long as you are a member with us. Athlete data is updated every year on annual membership forms. Any personal data we hold on you will be securely destroyed after four years of inactivity on that

member's account, in line with England Athletics Limited's retention policy. Your data is not processed for any further purposes other than those detailed in this policy.

Your rights regarding your personal data:

As a data subject you may have the right at any time to request access to, rectification or erasure of your personal data; to restrict or object to certain kinds of processing of your personal data, including direct marketing; to the portability of your personal data and to complain to the UK's data protection supervisory authority, the Information Commissioner's Office about the processing of your personal data.

As a data subject you are not obliged to share your personal data with the Club. If you choose not to share your personal data with us we may not be able to register or administer your membership.