

PRIVACY NOTICE

Author: Tiptree Road Runners

Date Published: 03/11/2022

Review Date: 31/10/2023

[illegible]

Privacy Notice



1. Introduction

Tiptree Road Runners Club (TRR) is committed to protecting and respecting your privacy. For any personal data you provide for the purposes of your membership, TRR is the Data Controller and is responsible for storing and otherwise processing that data in a fair, lawful, secure and transparent way.

2. What personal data we hold on you

You may give us information about you by filling in forms at an event or online, or by corresponding with us by phone, e-mail or otherwise. This includes information you provide when you register with the Club or participate in discussion boards on our Facebook page. The information you give us may include your name, date of birth, address, e-mail address, phone number, name of the England Athletics (EA) affiliated Clubs with which you are registered and gender (Athletics Data). We may also ask for relevant information e.g. health information and disability, which is classed as special category personal data.

3. Why we need your personal data

The reason we need your Athletics Data is to be able to administer your membership, and provide the membership services you are signing up to when you register with the club. Our lawful basis for processing your personal information is that we have a contractual obligation to you as a member to provide the services you are registering for.

Reasons we need to process your data include:

For training and competition entry:

- Sharing personal data with club coaches or officials to administer training sessions;
- Sharing personal data with leagues, county associations and other competition providers for entry in events.

For membership and club management:

- Processing of membership forms and payments;
- Sharing data with Committee members to provide information about club activities including the club league, membership renewals or invitation to social events;
- Promoting club activity;
- Publishing of race and competition results.

Any special category health data we hold on you is only processed for the purpose of passing health data to coaches to allow the safe running of training sessions. We process this data on the lawful basis of consent. Therefore, we will also need your explicit consent to process this data, which we will ask for at the point of collecting it.

The club has social media pages on Facebook. All members are free to join these pages. If you join one of the Social Media pages, please note that the provider of the social media platform(s) has their own privacy policies and that the club does not accept any responsibility or liability for these policies.

Please check these policies before you submit any personal data on the club social media pages.

4. Who we share your personal data with:

When you become a member of or renew your membership with Tiptree Road Runners you will automatically be registered as a member of England Athletics. We will provide EA with your personal data which they will use to enable access to an online portal for you (called myAthletics). England Athletics will contact you to invite you to sign into and update your MyAthletics portal (which, amongst other things, allows you to set and amend your privacy settings). It is vital, therefore, that a valid email address is given, so that you can ensure that your data is correct and so that you can set your own privacy settings. If you have any questions about the continuing privacy of your personal data when it is shared with England Athletics, please contact dataprotection@englandathletics.org

The Club does not supply any personal data it holds for this purpose to any other third party. The Club does not store or transfer your personal data outside of the UK.

5. How long we hold your personal data:

We will hold your personal data on file for as long as you are a member with us. All personal data will be removed promptly should you terminate your membership. Your data is not processed for any other purposes other than those detailed in this policy.

6. Your rights

Under Data Protection Law you have the following rights:

- to obtain access to, and copies of, the personal data that we hold about you;
- to require that we cease processing your personal data if the processing is causing you damage or distress;
- to require us to correct the personal data we hold about you if it is incorrect;
- to require us to erase your personal data;
- to require us to restrict our data processing activities (and, where our processing is based on your consent, you may withdraw that consent, without affecting the lawfulness of our processing based on consent before its withdrawal);
- to receive from us the personal data we hold about you which you have provided to us, in a reasonable format specified by you, including for the purpose of you transmitting that personal data to another data controller;
- to object, on grounds relating to your particular situation, to any of our particular processing activities where you feel this has a disproportionate impact on your rights.

As a data subject you are not obliged to share your personal data with the Club. If you choose not to share your personal data with us we may not be able to register or administer your membership.

7. Accessing Your Own Personal Information:

You have the right to ask for a copy of any of your personal information held by Tiptree Road Runners. You can make a 'subject access request' under the Data Protection Act 2018 to the Club's Membership Secretary.